

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, March 15, 2023
Time: 6:00 pm
Location: Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:11 pm by Treasurer Al-Zaqzuq.

Roll Call

A roll call was taken. The following board members were in attendance:

Absent (Excused) – Mr. Abu-Shanab, President
Present - Mr. Ali Al-Zaqzuq, Treasurer
Absent (Excused) – Mr. Imad Hamad, Secretary
Present – Mr. Qurban Choudhury, Vice President
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN
Dr. Azra Ali, EMAN
Mr. Ehab Hassan, EMAN
Dr. Lorilyn Coggins, EMAN
Mr. Tom Kozak, Caniff Liberty Academy
Ms. Latacha King, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim to approve the agenda. The vote was unanimous (3/0) in favor of the motion (Ayes - Al-Zaqzuq, Choudhury and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim to approve the minutes of the Regular Meeting held on February 15, 2023, as read. The vote was unanimous (3/0) in favor of the motion (Ayes - Al-Zaqzuq, Choudhury and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Correspondence

No correspondence was received.

Reports

Mr. Saber welcomed the Board to the March meeting. Dr. Ali then presented highlights of the written report with a focus on academic progress, assessment, professional development, and staffing. Dr. Ali noted that in addition to the March focus on reading, March is also Women's History Month and the school engaged in related activities. She indicated that we are still waiting on Oakland University to approve the contract amendment request in order to add a high school component to the educational program offerings. Dr. Coggins highlighted compliance, and grants.

Dr. Coggins summarized the February financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

Unfinished Business

No unfinished business came before the board.

New Business

It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim to approve the financial reports as presented. The vote was unanimous (3/0) in favor of the motion (Ayes - Al-Zaqzuq, Choudhury and Ibrahim). Motion passed – Financial Reports approved.

It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim to approve the Annual Audit Letter of Engagement with Gardner, Provenzano, Thomas & Luplow as presented. The vote was unanimous (3/0) in favor of the motion (Ayes - Al-Zaqzuq, Choudhury and Ibrahim). Motion passed – Audit Letter of Engagement approved.

Other Business

The Board engaged in a discussion regarding the counter offers provided by Mr. Siddique as negotiations continue on the current facility and the availability of other property options. It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim that a letter be sent to Dr. Siddique declining

his offers and requesting a meeting with the Facility Committee to be comprised of no more than two board members, Mr. Hassan and Dr. Ali. The vote was unanimous (3/0) in favor of the motion (Ayes – Al-Zaquq, Choudhury and Ibrahim). Motion passed – Authorized letter to be sent.

Authorizer Comments

The April Resource Calendar was provided to the Board.

Ms. King brought comments to the Board from Oakland University as authorizer, noting the upcoming Board Appreciation dinner scheduled for May 4th and the National Charter Schools Conference scheduled for June 18-21 in Austin TX. She also noted that the OU mascot is available for March is Reading Month, if the school would like to invite him to read to children. She reported that a meeting is being scheduled for next week to discuss the high school proposal. She also requested that if a board meeting is cancelled or rescheduled that the entire OU Charter Office team be notified.

Extended Public Comments

There was no extended public comment.

Closing Items

The next regular meeting was announced for Wednesday, April 19, 2023.

It was moved by Mr. Al-Zaquq and seconded by Dr. Ibrahim that the meeting be adjourned at 7:18 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved [☒] as read, [☐] as corrected, by the Academy Board at a duly noticed open meeting held on April 19, 2023 at which a quorum was present.

By:

Its: Secretary

